

Community oil buying scheme Registration Form

'Stay warm and well in the winter'



How does the scheme work?

- Complete and return this registration form
- Contact Community First and tell them how much oil you would like to order.
- Deadline date for orders will be around 28th of each month
- The most secure way to order oil is by email
- Allow approximately 10 working days delivery from the monthly order date - in most cases delivery will be sooner.
- Community First negotiates on your behalf with the oil suppliers.
- The best deal will be secured and the information will be put on our website.
- The suppliers will contact customers about payment and delivery details.
- You pay the supplier direct for the oil they deliver.
- The Membership cost is £20.00 per year

You can pay by:

- Cheque to Community First
- BACs to Community First. quoting your surname and COBS
Account No: 00007054 Sort Code: 40 52 40

Your registration is complete once payment is received.

We need your contact details so we can place your order. *Your details may be passed to an appointed volunteer co-ordinator and the oil supplier:*

Name:

Address:

Telephone:

Email:

How did you hear about the scheme?

Please indicate if you require a specific size vehicle to access your property:-

Is there anything the deliverer needs to know about access to your tank, e.g. dogs, gates, narrow road?

I am signing to say:

- ✓ I wish to join the oil buying scheme and am happy for you to keep my details on your database sharing my details only with the volunteer coordinator and oil suppliers.
- ✓ I understand you will not share my details with any other organisation or group outside of the scheme.
- ✓ I understand that to get the best price we need to place a definite order, so my stated oil requirements will be binding. (If you subsequently withdraw your order, you may still be charged).
- ✓ I understand that In line with normal oil company practice quoted prices are without VAT (charged at 5% on heating oil)
- ✓ I acknowledge that Community First is not responsible for any issues arising once the order is placed with the supplier. Any queries should be directed to the supplier.
- ✓ I can stop being part of the scheme at any time by putting it in writing but I am not entitled to a refund of my registration fee
- ✓ I wish to join the oil buying scheme and am happy for you to keep my details on your database sharing my details only with the volunteer coordinator and oil suppliers

Signed

Date

NB: Where special delivery circumstances exist – like only small trucks can get access or where the delivery address is remote - then there may be a surcharge in line with the sort of additional charges these addresses usually attract.

Please return your registration form and cheque (if applicable) to:
Community First, First Floor, Harmac House,
Chequers Close, Enigma Business Park, Malvern, Worcestershire WR14 1GP
You will receive acknowledgement of your payment and a welcome to the scheme.
If you have any queries etc please don't hesitate to contact the Team on 01684 312730 or by email: info@comfirst.org.uk

Office use only: payment received receipt issued