



ELMLEY SMALL GRANTS ARTS FUND

Events and Activities Grant Guidelines

The Elmley Small Grants Arts Fund is a scheme designed **for communities** to open up new opportunities to create new work, reach new audiences and enable people from all walks of life to take part in arts and cultural activities. The Fund is intended to support small, local projects. Although you can apply for up to £1,000, it is anticipated that most grants will be less than this.

To be eligible for a grant from this Fund, your application must:

- Take place within the Counties of Herefordshire or Worcestershire
- Involve professional artists in its creation or development
- Have a total cost of no more than £10,000

You can apply for the total cost of your project, up to the maximum £1,000. However, we prefer to support projects which have also raised funds from other sources, such as ticket sales, sponsorship or other grants.

In addition, priority will be given to projects which address one or more of the following:

- Are locally generated and controlled
- Demonstrate artistic vision and imagination
- Happen in areas where there is little or no existing arts activity
- Encourage and develop participation in new arts activities
- Encourage new audiences to experience high quality arts activities
- Enable the involvement of people who might otherwise be prevented or deterred from participating.

Please note that we will not fund:

- Applications from schools or other educational organisations; Local Authorities or other statutory bodies
- Activities exclusively for school children or college students in school/college time
- Applications from individuals
- Projects with a total cost of over £10,000
- Capital grants (you may be eligible to apply for our Arts Equipment grant)
- Requests to pay off loans or deficits
- Projects which have already started or taken place
- Events intended to raise funds for non-arts causes

The information you need to apply to the Fund is given on the application form.

For information on other sources of funding and advice on running your group, visit the website of the Voluntary Arts Network at www.voluntaryarts.org. Please note that we expect to receive more applications than we have funds to support. Even if an application fits the Fund's priorities, it may not be possible to make a grant.

An independent panel meets quarterly to consider all eligible applications and to decide which will be supported.

Please note if you have already received a grant under this scheme you can not apply again until 18 months after the date of that application.

Please return completed application forms to:

Elmley Small Grants Arts Fund Administrator
Community First
Malvern View, Willow End Park
Blackmore Park Road
Malvern
WR13 6NN

N.B. Please note that the panel only meet quarterly during the months of January, April, July and October. Please visit www.comfirst.org.uk/elmley_small_grants_arts_fund to check the deadline dates and the dates of which the panel make their decisions.

Administered by:

