

ELMLEY SMALL GRANTS ARTS FUND

Arts Equipment Grant Guidelines

The Elmley Small Grants Arts Fund has a capital scheme to help with the purchase of arts equipment for small, local projects. Although you can apply for up to £1,000, it is anticipated that most grants will be less than this.

To be eligible for a grant from the Fund, your application must:

- Be for arts equipment to be used in Herefordshire or Worcestershire with a total cost of no more than £5,000

You can apply for the total cost if this does not exceed £1,000.

However, for purchases over £500, priority will be given to applicants who are not asking for the total amount from the Fund.

In addition, priority will be given to purchases which feature one or more of the following:

- Equipment used regularly or where there are plans for long-term usage
- Located in areas where there is little or no existing arts activity
- Encourage and develop participation in arts activities
- Encourage new audiences to experience high quality arts activities
- Are locally generated and controlled
- Equipment which will be used by more than one group
- Small, local community projects

Please note that we will not fund:

- Applications from schools or other educational organisations; Local Authorities or other statutory bodies
- Activities exclusively for school children or college students in school/college time
- Applications from individuals
- Purchases with a total cost of over £5,000
- Requests to pay off loans or deficits
- Items which have already been purchased
- Computer hardware or software; cameras and camcorders; costume and clothing; sets, consumables and materials for one-off productions or activities

The information you need to apply to the Fund is given on the application form.

For information on other sources of funding and advice on running your group, visit the website of the Voluntary Arts Network at www.voluntaryarts.org

Please note that we expect to receive more applications than we have funds to support. Even if an application fits the Fund's priorities, it may not be possible to make a grant. An independent panel will meet quarterly to consider all eligible applications and to decide which will be supported.

**Once you have completed the application form, please return it to
Elmley Small Grants Arts Fund Administrator
Community First
Malvern View, Willow End Park
Blackmore Park Road, Malvern
Worcestershire WR13 6NN**