

Please complete every question with as much detail as possible remembering the assessment panel will not know your group/organisation or project idea and will rely on the quality of the data you provide to make informed decisions about who to support. **Use the guidance notes to assist your thinking and refer to the original aims and objectives of the fund to ensure your idea is appropriate. For free advice and guidance, contact your local outreach and support worker.** Please type/write clearly using black ink. Attach additional sheets if required.

Section One – About your group/organisation

1a. Name of the organisation applying for the grant – Acton Mill Care Farm Limited

Address – Acton Mill, Suckley, Worcestershire

Postcode - WR6 5EJ

Ward in Rural Regeneration Zone : From Ward, Straddles Herefordshire/Worcestershire border

Website address – www.actonmillcarefarm.co.uk

Name of main contact – Rosemary Hooper

Role in organisation - Director

Address of main contact (if different from the above) –

Postcode -

Contact Tel – 01886 884227

Email – rosemaryhooper1956@yahoo.co.uk

1 b. Tell us about your group/organisation

Our organisation is a newly formed social enterprise that commenced trading on 7th September 2009. Our objects are primarily to undertake care farm activities that combine the care of people with care of the land. The aim is to provide benefits to a wide range of local people including the elderly and people with disabilities as well as providing opportunities for main stream school pupils to participate in outdoor educational activities.

Your unique reference number is:

1 c. Please select the most appropriate from the questions below:

Tick which ever best describes your organisation:

- | | |
|---|---|
| <input type="checkbox"/> Statutory Authority (<i>includes Parish Councils</i>) | <input type="checkbox"/> Charity and private company limited by guarantee |
| <input type="checkbox"/> Unincorporated Association – charity registration number if applicable | <input type="checkbox"/> Private company limited by shares |
| <input type="checkbox"/> Partnership | <input type="checkbox"/> Public limited company |
| <input type="checkbox"/> Industrial and Provident Society | <input type="checkbox"/> Community interest company |
| <input type="checkbox"/> Charitable trust | <input type="checkbox"/> Limited liability partnership |
| | <input type="checkbox"/> Sole trader |
| | <input type="checkbox"/> Social enterprise |
| | <input checked="" type="checkbox"/> Other, please state |

Company Limited by Guarantee with Charitable Objectives.

1 d. What is your annual financial turnover?

- £0 - £100,000
- £101,000 - £250,000
- £251,000 - £500,000
- £501,000 - £1m
- in excess of £1m

Your unique reference number is:

1 e. How many staff do you employ?

1 f. How many volunteers work in your organisation?

1 g. Tell us about the makeup of your Board or management committee

There is a board of six directors that meets quarterly. The directors have wide experience covering farming, care farming, business development and management, social enterprise, law, education, local government and caring for the elderly and disabled. They are:

Roger Hooper – Chairman

Roger is a solicitor. He was previously a local authority chief executive. His role is to ensure good governance.

Philip Lane – Operations Director

Philip is a business consultant specialising in social enterprises. He was previously a local authority director where he was responsible for a wide range of services including housing, regeneration, environmental health, leisure, revenues and benefits. He cares for an adult daughter with learning disabilities. He fulfils a general management role.

Mark Hooper – Company Secretary

Mark is a teacher with experience of working with people with learning disabilities and pupils excluded from school. He is the company secretary and provides advice and assistance on educational matters.

Roger Blackburn – Non Executive Director

Roger runs the local post office and shop. He previously worked at a senior level in the leisure industry and I.T. He provides I.T. help and support including designing and managing our web site. He also provides a local retail outlet for the farm's produce.

Rosemary Hooper – Non Executive Director

Rosemary owns Acton Mill Farm on which the care farm is located. She has been involved in farming all her adult life and has provided residential care for three adults with learning disabilities for many years. Rosemary has a day to day overview of the care farm, is actively involved in PR and marketing and has an advisory role on the board.

Clare Lampitt – Non-Executive Director

Clare is a teacher with extensive practical experience of teaching difficult pupils, including those excluded from school. Clare provides advice and assistance on educational matters.

Your unique reference number is:

Section Two – About your project

Remember the strategic RRZ priority all projects should seek to: *“reduce poverty, value diversity and promote social inclusion and community cohesion by allowing full access to services”*

2 a. How will your project tackle economic exclusion in your community?

The project is to erect a small prefabricated building on the developing horticultural section of the farm. This will provide a multi-use room for the care farm's clients, which will be used as a classroom, workroom, mess room and shelter during inclement weather, and for the sale of farm produce. It will provide a place where excluded groups can develop skills that will enhance their lives, involve them in economic activities and prepare the more able ones for progression into employment. The building will be made accessible at low cost, just sufficient to cover a portion of the running costs and maintenance.

2 b. What is the key activity your project will address (please tick one):

- | | |
|--|---|
| <input type="checkbox"/> health | <input type="checkbox"/> leisure |
| <input type="checkbox"/> counselling/support services | <input checked="" type="checkbox"/> training and learning |
| <input type="checkbox"/> ICT (Information and communications technology) | |

2 c. Which does your application seek to do:

the adaptation of buildings and/or purchase of equipment to provide new service provision

the establishment or enhancement of outreach services to improve accessibility for rural communities

2 d. What need have you identified and how have you identified it?

Research in the Netherlands and in the UK by the University of Essex indicated that many disadvantaged groups can benefit by attending care farms. It improves health, builds confidence, develops social and practical skills, and helps participants feel included in society, safe and valued. In the case of young people such as pupils excluded from school it leads to wider educational opportunities and jobs. See Appendix 1.

It became apparent from the personal experiences of the company's directors that the opportunities for adults with learning disabilities to participate in meaningful activities in the local area were very limited and a new care farm would provide badly needed services.

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They experienced difficulties in obtaining funding, lack of understanding of the problems faced by people with learning disabilities, unrealistic expectations of their abilities (e.g. to undertake lengthy indirect journeys by public transport to access services), reduction or closure of facilities or non-existence in some cases e.g. weekends. Those organisations that accept people with learning disabilities are often ill equipped to support them and leave them to their own devices. Consequently they often tend to regress rather than develop their skills.

Using posters, mails shots and the telephone we made contact with other individual and institutional carers in the local area and soon discovered more than 70 young people and adults who would potentially benefit from meaningful day time activity on a care farm. They were primarily people with disabilities, but also pupils excluded from mainstream schooling. They are people who find it hard to develop in an indoor institutional environment (e.g. school, residential home), whereas they appear to respond well to practical outdoor activities.

Since we started trading our clients and their carers have identified several significant gaps in provision, particularly that some facilities (e.g. 'Workmatch') have closed and others such as colleges have restricted their services. They also identified a shortage of accessible leisure orientated services on the weekends, which we intend to provide.

There are several other care farms in the region but each has its own unique attributes that are more suited to some clients than others. Some of our clients have attended other care farms but prefer ours. We believe this is because we are small, non institutionalised, and very family orientated. Since we are in the developmental stages there are many interesting projects that can be undertaken that may not exist at more mature establishments. Also, we have a wider range of animals than other care farms and our clients enjoy interacting with them. Care Farming West Midlands advised us the market is sufficiently large to accommodate all the existing care farms plus several new ones. Their letter of support is attached (Appendix 2).

We need the proposed building for indoor activities associated with our planned projects. We intend to turn the projects themselves into educational activities that will include planning, building and maintaining a large vegetable garden, small orchard and eco-garden with water features. Our directors and staff are qualified and have experience in teaching, project management, horticulture and animal husbandry.

Existing users wholeheartedly support our plans and several of their family members are undertaking voluntary work at the farm to support us.

2 e. Briefly tell us about your project idea and make clear how it meets the need

Acton Mill Care Farm began trading on 7th September 2009. It is a new social enterprise with limited resources seeking to provide good facilities for disadvantaged groups. We have a small mess room but it is not really adequate for the needs of our clients. It is too small, poorly located and not really suited to multiple uses. We would like to provide a modern, better located multi-use room so our clients enjoy a good working environment and derive greater benefits.

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We plan to achieve this by demolishing two existing sheds on the horticultural plot at the entrance to the farm and replace them with a prefabricated multi-use wooden building insulated for year round use. This will enable us to provide a wider range of activities especially during inclement weather.

This will allow us to use the local food chain as a teaching tool to enhance our clients' skill. This will include planning and implementing small construction projects, planting, maintenance, harvesting, food processing, food preparation, floristry, marketing and sales. The benefits will be dependent on the clients' ability and will range from small improvements in personal well being to achieving educational qualifications and securing employment. Teaching can range from the relatively simple e.g. basic numeracy skills, to the complex e.g. horticultural science, business management, depending on the client group.

In our experience working and interacting with our animals is the most popular activity on the farm but most of our clients also enjoy small construction projects and horticultural operations. The proposed new building would enhance this.

2 f/g. How will your project target beneficiaries within the RRZ?

We are currently marketing by web site, telephone, leafleting and word of mouth, mainly targeted within the RRZ wards. It is difficult to predict how many of our clients will eventually come from within the RRZ but currently it is fluctuating around 70%. Most of our staff and volunteers will live within the RRZ. The sales outlet for our produce is in the RRZ, and we plan to set up a small scale food processing unit which will also be in the RRZ.

The project specifically targets disadvantaged groups that suffer economic exclusion and the main thrust of the organisation's work is to help them improve their position in the community and make them feel valued.

We can help some of the most excluded groups in society. One of our Downs Syndrome clients was bullied at college, which caused him to have a breakdown. He lost his job and required extensive support from health and social services. He is now starting to rebuild his life at the care farm and in time should be able to reduce his dependence on the statutory services and return to employment.

We are currently providing placements for pupils from a local Pupil Referral Unit (PRU), and it has been reported that the behaviour of the first attendees has noticeably improved since they started with us. If we can play a part in rehabilitating excluded pupils this will have significant long term economic benefits that far outweigh the cost of our services. Another PRU is also planning to send some of their pupils.

Our client numbers are steadily increasing but the individuals attending can fluctuate. A PRU or residential home may book 6 places per week but the individual clients they send will vary over time so it is currently difficult to give precise numbers of beneficiaries within the RRZ. We intend to monitor this over time to obtain better data. Travelling distance and time is an important factor for our clients so they will all live quite close to the farm.

Your unique reference number is:

2 h. What will the Nexus grant pay for?

The grant would enable us to purchase a prefabricated multi-use building, as described in the appendices.

The building will be a focal point at the entrance to the care farm, which will be used for educational activities, as a meeting space, provide a workroom during inclement weather, and be a sales point for our farm foods and crafts.

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2 i. Tell us about any partners involved and their role

The project does not have any formal partners.

We are providing placements for St John's Pupil Referral Unit, an arrangement that is currently working well. They will provide a letter of support.

We also provide daytime activities for Winslow Court, which provides homes for people with autism.

Top Barn (a leading care farm) has provided best practice advice and assistance and has expressed a willingness to work in co-operation. One of their directors has attended our meetings to provide advice, they have provided training and from time to time they make use of our facilities. Because we are just starting out and still developing we have more project work opportunities than them.

We have commenced exploratory work on collaborative projects with Enviroability, a charity supporting the disabled, based in Ross-on-Wye. We are examining the possibility of projects to grow and sell local food, and also to increase recycling.

We have links with social services in Hereford and Worcester and have been inspected and approved for the services we provide.

We have been approached by the Hereford office of the Affinity Trust (www.affinitytrust.org) who would like to make use of our facilities. This would include the proposed new building that is the subject of this application. The Trust provides support for disabled people but lacks facilities of its own.

We receive ongoing advice and assistance from Care Farm West Midlands and MidWest Rural Enterprise.

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2 j. Tell us about the people or communities that will benefit

The farm's target market is within a 30 mile geographic radius, which includes a large section of the RRZ. Communities within that area will benefit by having a new building offering increased choice and opportunities in health and social care, training for disadvantaged groups and new employment opportunities for the more able clients. The benefits will be achieved by providing work training and a sense of purpose as outlined in section 2e.

So far 70% of our clients, staff and volunteers are from within the RRZ. This varies over time, as described in section 2f/g.

A wide range of clients can benefit from attending a care farm. They feel valued, have a sense of ownership and derive significant health and social benefits. People with Aspergers Syndrome relate especially well with the farm animals. This benefits both the individuals concerned and the wider community because of reduced demands on health and social services.

Gardening jobs can have different effects: sowing or potting helps with anxiety as it is calming and methodical. Planting bulbs can help improve attention span, as the activity is broken down into small achievable tasks. (Research commissioned by Gardening Leave – www.gardeningleave.org – to demonstrate the benefits of gardening projects for service personnel with mental health problems)

Our clients from the Pupil Referral Unit appear to respond well to our services. These are pupils who have been or are in danger of being excluded from school. The longer term consequences of exclusion are wide ranging e.g. unemployment, petty crime, benefit dependency, and if we can help to turn the situation around then the pupils and the wider community stand to benefit. The proposed new building will provide a suitable venue.

2 k. What do you expect your project will achieve?

The proposed project will produce a building that will enhance the facilities at Acton Mill Care Farm and provide our clients with a better working environment.

The most important achievements will be related to the activities that it can accommodate after it is built, which will accrue well beyond the completion date. It will be used for many purposes, especially activities aimed at improving the personal development of our clients. This in turn will lead to wider benefits including moves into further education or employment, and reducing demands on health and social services.

The building will also be available for use by other groups e.g. Affinity Trust/Score.

Your unique reference number is:

2 I. How will you know if the outcomes are met?

If the desired outcome is met then we would expect;

- the building will be complete and operating successfully
- visible improvements to the local environment
- service user surveys showing high levels of satisfaction
- increased service user attendance and involvement
- tangible improvements in services
- evidence of economic benefits linked to users of the new building e.g. people into further training or employment, excluded pupils diverted into constructive activities, reduced demands on health and social services.
- use of the building by other social enterprises and community groups.

2 m: When will your project start? January 2010 and finish? February 2010.

Your unique reference number is:

Section Three - Outputs

The Nexus fund aims to address Social Exclusion in the Rural Regeneration Zone (RRZ) by achieving a number of outputs. Please show which of these output(s) your project would be able to deliver. Priority will be given to projects that can deliver outputs in one or more of the core categories shown below. If you obtain a NEXUS grant you will be required to produce supporting evidence to show how outputs have been achieved and part of the grant may be conditional on providing the evidence. Details of the evidence required will be finalised when the terms and conditions of a grant are agreed.

3 a. RRZ Core Outputs

RRZ output	Output description	Output evidence needed	Description and estimate of numbers
People supported to find work	Individuals supported in their search for work	For each individual supported you must provide - Full contact details; date of birth; National insurance number; employment status at time of assistance, confirmation of actual assistance given and when	The building will be used as a base to provide support in the future.
Jobs created	Permanent, paid and filled position equivalent to 30hrs per week or more and expectancy to last longer than 12 months	For each post you must provide - Confirmation of job title, start date of employment, expected duration (min of 12 mths), hrs of work, evidence that position is a permanent paid post and as a result of the project funded through Nexus	
Jobs safeguarded	Post forecast to be lost within 12 months without intervention	For each post you must provide - Confirmation of job title, start date of employment, expected duration (min of 12 mths), hrs of work, evidence that position is a permanent paid post and is at risk and will be lost without intervention from Nexus	One part time post, which is dependent on a building being available for use, otherwise the post is at risk.

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Business supported	One day or more of consultancy advice/other non financial assistance	For each business supported you must provide - Full name and contact details of business assisted, details of type of support provided and how it is expected to improve the business, dates and number of hours given	Two – Acton Mill Farm and Acton Mill Care Farm Limited
Business created	New businesses (social enterprises) created and demonstrating growth after 12 months	For each business created you must provide - Full name and contact details of business created, date the business started trading and confirmation that at least 12 months trading has occurred, company registration / VAT number	The grant will help a new social enterprise develop and grow.
People assisted to improve skills	Staff, volunteers or service users achieving NVQ Level 2 or equivalent	For each individual supported you must provide - Name of person assisted, their contact details, name of training provider, course details, level of training, evidence of dates and time spent (must be at least 6 hrs). If training is below NVQ level 3 or equivalent then an explanation of how the training is filling a skills / training gap and why they are the best placed organisation to deliver this training required by their beneficiaries	We aim to assist >10 people of varying abilities from within the RRZ within 12 months of building completion.

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3 b. Secondary Outputs

(Evidence must record beneficiaries Names (or initials) and postcode or area they are from)

Secondary outputs	Description	Numbers
No. of additional community groups or trusts set up		
No. of people using new-improved facilities - such as a building, a meeting room, a kitchen, a new hall. If it is an improved facility, you can only count the number of additional people expected to use it; do not include those that were using it before it was improved	A small prefabricated multi-use building.	>50 per week by the end of the project including individual clients and educational visits.
No. of people using new/improved services - this would be something for general benefit, e.g. doctor's surgery/CAB Outreach/mobile library. If it is an improved service, you can only count the number of additional people expected to use it; do not include those that were using it before it was improved		
No. of additional childcare places created.		
No. of additional people entering further learning or volunteering (informal or formal)	The building will be used by volunteer workers and care farm clients who will be able to enter further learning.	20 individuals per annum from within the RRZ
No. of additional people engaging with community leisure activities	It is proposed that the new building will be used for leisure activities on the weekends.	20 individuals per annum from within the RRZ
No. of community facilities established/created - buildings, meeting rooms, kitchens, halls or specific areas expected to be established or created for social and / or recreational purposes		
No. of community services established/improved - In this instance, a service is would be the provision of assistance or something for general benefit, e.g. doctor's surgery/CAB Outreach/mobile library		

Your unique reference number is:

Section Four - Project Costs

4. Project costs

Please give details of each activity to be resourced and how you have calculated the cost. The revenue component of this grants programme is much larger than the capital component, so please bear this in mind in planning your application. You may apply for up to £5,000 but your project should also have **at least 25% match funding** (50% if you are a commercial organisation). Please indicate all match funding, the source and amount and whether it has already been secured, and the support now required from Nexus. The assessment panel will expect to see the match funding amount column to total **at least 25%** (50% for commercial organisations) of the total cost column.

Activity	Calculation	Capital	Revenue	Total cost
3x6m prefabricated log building		£4,638.00		
Insulation pack		£963.28		
Site preparation and construction		£1,100.00		
Total project cost		£6,701.28		£6,701.28
Match funding amount	Calculation	Source of match funding	Match funding progress	In cash or in kind
£601.28	Contribution to purchase of building	Acton Mill	Secured	Cash
£1,100	Materials and labour for site preparation, erecting the prefabricated building, and connecting services	Acton Mill	Secured	Cash plus volunteer labour
Total match funding				BOX B £1,701.28
Total project cost (as box A)		£6,701.28		
Total Match funding(as box B)		£1,701.28		
% match funding (= Box B ÷ Box A × 100)				25.4%
Total Nexus grant requested (= Box A – Box B)		£5,000		

Your unique reference number is:

Section Five - Capacity and Experience

5 a. Please outline your organisation's experience and capacity to deliver the project for which you are applying

Although Acton Mill Care Farm is a new social enterprise the founders have many years collective experience in managing projects. The project manager has previously managed large grant aided construction projects for local authorities. These included housing group repair schemes, environmental improvement schemes, and the construction and refurbishment of community buildings. The proposed building is much smaller than these previous projects, which typically cost hundreds of thousands of pounds.

We have been advised by the planning department that the building does not require planning permission.

The proposed building would be delivered in easily assembled prefabricated sections. We plan to use our own materials and voluntary labour to lay a concrete base, assemble and finish the building. Some of clients with learning disabilities would be able to participate in this. We have appropriate insurance and health and safety policies to cover this.

The building would be ordered from Dunster House, which manufactures the largest selection of prefabricated log cabins in the UK. (See www.dhlogcabins.co.uk). We have so far been unable to find a comparable product with equivalent levels of insulation at an affordable price.

5 b. How will this grant make a difference in the longer term?

With care and maintenance the proposed building will last for many years. The number of prospective users is on a rising trend so it is reasonable to assume that the benefits described in earlier sections will be long term. Since the building would be completed at the end of the 2009/2010 financial year the main benefits would accrue after March 2010.

The building would be used by disadvantaged groups to develop and implement care farm services specifically designed to meet their needs. It is intended that this should be sustainable so communities in the area will benefit by having increased choice and opportunities in health and social care, training for disadvantaged groups and new employment opportunities. A farm will be safeguarded and produce will be sold through local outlets which will help sustain the rural environment.

The organisation has prepared a business plan (attached to our previous application) showing how it can be sustainable over the longer term and early indications are promising. We have attracted 18

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One of our directors is also director of an ethnic minority business association with links to ethnic minority community projects. We already have ethnic minority clients.

At least two of our directors have direct experience of caring for people with learning disabilities.

5 e. Tell us what consideration you have given to the environmental impact of the project

It is anticipated that the project will have a positive environmental impact.

There will be a visual improvement to the environment because the proposed building will replace two dilapidated buildings. It will be insulated to a high standard to reduce its energy requirements. Consideration will be given to installing solar powered heating and lighting, which can be supplied by the building manufacturer.

Part of the farm is natural environment and it is anticipated that the participants in the project will seek to enhance this as a desirable feature and also aim to increase the availability of locally grown produce.

The farm has a ram pump water system that uses water from a small river running through the land, which will be improved.

The farm is eligible for registration as an organic producer.

Our activities include recycling waste products e.g. waste wood to make bird boxes and other craft items.

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clients in the first month of operations and we have others expressing interest, which is ahead of our original expectations. The Nexus grant would ensure the care farm services get off to a good start with maximum service user involvement.

Research by the University of Essex suggests that care farms like Acton Mill can make a difference in the longer term;

"In the Netherlands and Belgium, where farming systems are similar to those in the UK, it is the smaller, privately run care farms (i.e. non institutional farms *like Acton Mill*) in commercial production, which tend to cater for smaller numbers of clients, are the fastest growing type of care farm. This indicates that care farming could be a realistic option for smaller, privately run farms in the UK and implies that in order to be successful, care farms do not necessarily need to make huge changes to farm infrastructure or to alter production systems. Currently in the UK, the numbers of privately run, commercial production focused care farms are small, but there is clearly much potential for growth."

5 c. Detail the potential risks you have identified for delivering the project successfully and how you will manage them

The risks to the project are small.

Our organisation is confident that it can buy and erect the proposed building before March 2010 providing the grant funding is in place.

We already have 18 potential users and the number of individuals and organisations showing interest is on a rising trend so we are confident that it would be fully utilised for the foreseeable future.

The care farm has insurance and a full set of appropriate policies and procedures in place to cover its activities, especially those aimed at safeguarding children and vulnerable adults.

There is a chance that the proportion of users from within the RRZ may decrease so we will target marketing activity within the RRZ to counteract this and help ensure the area derives maximum benefit from any grant that might awarded.

5 d. What efforts will you make to ensure your project is available to everyone?

The project primarily targets disadvantaged groups and the care farm and its services will be specifically designed to meet their needs. We are developing links with social services, care homes, other relevant social enterprises, specialist organisations and individuals to market the project. Currently we have been inspected and approved by social services, and we have one care home, one charity and two schools using our facilities.

Your unique reference number is:

Section Six – Referee

6. Reference details

Please provide contact details for a professional who would be able to comment on your organisation, track record of delivering projects and the project idea. This should not be someone employed by or volunteering with your organisation or a member of your Board of Trustees.

Referee Name: The Reverend Prebendary Michael Vockins OBE

Referee Job title: Rural Dean

Referee Organisation: Church – Ledbury Deanury

Referee Address: Birchwood Lodge, Birchwood, Storrige, Malvern, Worcs. WR13 5EZ

Referee Tel: 01886 884366

Email: mdvockins@btinternet.com

Referee Role: Local Rural Dean

Your Relationship: The project is situated within the Ledbury Deanury

Your unique reference number is:

BID AUTHORISATION


We require the lead or senior member of your organisation to authorise the content of this application and confirm the authenticity of its detail. If you are a voluntary group, we would expect the chair of your management committee or Board to countersign the application.

The outreach and support worker is not endorsing the application, but is required to counter sign the application to confirm that they have offered you appropriate advice, provided links with other local initiatives and are aware of the final submission of your application.

Signature of Lead applicant:

Name: Philip Lane

Job title: Director

Sign: 

Date: 19.10.2009

Signature of Trustee: (where appropriate)

Name:

Job title:

Sign:

Date:

Signature of Nexus Outreach and Support worker:

Name:

Sign:

Date:

We also require the following documentation to support your application. Any applications received without this information will not be submitted and will have to wait for the next panel round. If you have enclosed the item please the middle column. If you have not enclosed the item please X the middle column and give the reason for not including it in the end column.

Document	<input checked="" type="checkbox"/> or X	Reason for non inclusion
Letter of partner endorsement/support, see Section 2f	<input checked="" type="checkbox"/>	
Latest annual accounts or copies of last two bank statements	X	This is a new organisation. It has not yet prepared accounts.
Proof of secured match funding	<input checked="" type="checkbox"/>	Acton Mill Care Farm will guarantee match funding.
At least 2 quotes for capital works	1	So far we have only found one suitable building manufacturer.
Documents showing evidence of need, see Section 2c (e.g. Parish Plan, questionnaires, etc)	<input checked="" type="checkbox"/>	
Constitution	X	Sent with a previous application
Other (e.g. Planning permission)	X	Not required for project

Your completed application form and supporting documentation in its entirety should be sent by post to Sophie Mead at Community First in time for the deadline.

Your unique reference number is: